| **Email #1**: Email to a new data professional on the NPS data team |
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| Dear Akbar,  My name is Amit, one of the data professionals with the National Park Service and a member of the data team responsible for the visitation prediction project.  Welcome to the team! I look forward to working with you.As a data professional, you will need  to know about the data team’s workflow.  At the start of the project , the entire team contributes to the strategy and planning side in a document that includes the project’s scope,objectives,data sources and key milestones.Next,Then we move on to analyzing the date which will include cleaning,organizing and exploring the data.Then,we will construct and test machine learning model(s).Finally,we will share the results with the stakeholders and receive feedback. The accuracy goal for the visitation prediction model is given at 90%.  Feel free to ask any further questions you might have about the project and reach out anytime.  Amit Kant Manni  Data Scientist  National Park Service Data Team |

| **Email #2**: Email to a new writer for NPS public relations |
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| Dear Victoria,  My name is Amit, one of the data professionals with the National Park Service and a member of the data team responsible for the visitation prediction project.  Welcome to the team! I look forward to working with you. I’ve been asked to provide you with  an overview of the visitation prediction project.  The recent increase in visitation is a major concern for the NPS. In 2022, the NPS received  about 312 million recreation visits, an increase of 15 million visits from 2021. 26 percent of  total visits occurred in the top 8 most visited parks. Unexpected increases in visitation can  stress the natural environments and wildlife within the parks, and reduce the overall quality of  visitor experience.  NPS leadership has asked the data team to build a model that will accurately predict future  visitation at the most visited parks. A powerful model can help park managers better  understand trends in future visitation, take proactive measures to protect the parks’ natural  and cultural resources, and improve visitor experience.  If you have further questions about the project, please feel free to reach out anytime.  Amit Kant Manni  Data Scientist  National Park Service Data Team |